

School Library Annual Report: blank template

The School Library Annual Report summarises progress in supporting the school's learning and teaching programmes, evaluates the effectiveness of library services for the past year and identifies key areas of development for the coming year.

Refer to [School Library Annual Report Guide](#) and the [Example](#) for further guidance and suggested content.

Annual Report Content

Reading Programme	• • • •
Inquiry Learning	• • •
The Library Collection	• • • •
Library Usage	• • • •
Library ICT	• • •
Library Staffing	• • •
Library environment	• • • •
Financial Management	• • •
Outside Resource Agencies	• •

Appendices: Record of expenditure, statistics, survey results, and budget proposal for next year.